



## ARCHBISHOP CARNEY REGIONAL SECONDARY SCHOOL

1335 Dominion Avenue  
Port Coquitlam, BC  
V3B 8G7

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*Below you will find a detailed list of how our school will meet each of the items required by the Provincial Health Officer. As always if you have any questions please do not hesitate to contact us.*

Entrance and Exits:	We are moving to a double block schedule similar to last year. This will reduce the number of times throughout the day that all students are in the hallways at the same time.
Space Arrangement:	Students will be stationary in class for the majority of the time and when asked to move by a teacher, will do so in a calm and orderly manner. All spaces will be configured to maximize the entire space and wherever possible to increase the distance between people who must be in that space together.
Staff Only Gatherings:	All staff only gatherings will be held virtually.
Teachers on Call:	All TOC's will be provided with a copy of this document upon arrival and will be asked to familiarize themselves with it.
Gatherings & Events:	Visitors will be limited to those with essential business. Those visitors who do enter the school will be required to follow these safety measures. All full school gatherings will be held virtually, and smaller gatherings will be limited, canceled or held virtually. Any gathering will not exceed 50% of the room's capacity.
Extracurricular Activities:	All basketball tournaments held in the month of January have been canceled.
Hand Hygiene:	Hand sanitizing stations are located at various points throughout the school. All bathrooms are accessible to all students and staff.

<p>Bus Transportation:</p>	<p>When our school buses are in use the following protocols will be in place:</p> <p>Mask wearing will be mandatory  Staff and students will be required to sanitize their hands before boarding the bus.  Passengers will be spread out as much as possible.  Windows will be opened when weather allows.</p>
<p>Learning Space Configurations:</p>	<p>No students will be permitted to sit face to face and all spaces will be maximized.</p>
<p>Increased Cleaning:</p>	<p>All spaces will be cleaned at least once per day, and some will be cleaned multiple times per day.  All classrooms will have disinfectant wipes and sprays available.  School staff will inform maintenance staff of any surface that comes into contact with a person's bodily fluids and maintenance staff will clean and disinfect as soon as possible.</p>
<p>Ventilation and Air Exchange</p>	<p>All filters used in the school are MERV 13 or greater.  All fans or portable A/C units will be adjusted to point downward and will not blow air directly from one person's breathing zone towards another.</p>
<p>Daily Health Checks:</p>	<p>Parents remain responsible for conducting a daily health check with their children before sending them to school each day.</p>
<p>Stay Home When Sick:</p>	<p>All staff and students will be reminded to stay home when sick.</p>
<p>Symptoms Develop at School:</p>	<p>Staff will continue to notify the office before sending an unwell student to the office. The office will then call home and request that the child be picked up as soon as possible.</p>



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<p>Masks:</p>	<p>Masks remain mandatory unless a medical exemption is in place. Will speak with those with medical exemptions for mask wearing to see if an alternative exists for those staff or students. Masks will continue to be available for those who forget to bring their own.</p>
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