



## ARCHBISHOP CARNEY REGIONAL SECONDARY SCHOOL

1335 Dominion Avenue, Port Coquitlam, BC V3B 8G7

Phone: (604) 942-7465 Fax: (604) 942-5289 [www.acrss.org](http://www.acrss.org)

### INTERNATIONAL STUDENT APPLICATION

To Whom It May Concern:

Thank you for your interest in the International Educational Programs at Archbishop Carney Regional Secondary School. We have developed programs that support both the learning of the English language and the academic courses that comprise the British Columbia Educational Curriculum.

The following documents are required before your application is considered:

1. Completed International Student Application Form
2. Completed and signed Refund Policy and Terms of Agreement
3. Copy of report card translated into English from the current and past one year of study
4. Copy of relevant rewards and certificates
5. Copy of the student's passport

Once these documents are received, your application will be evaluated to determine if you qualify for an interview. Students of successful interviews will be offered a space in our program. Upon receipt of the completed application form and payment of full tuition and miscellaneous fees, the necessary authorized immigration documentation will be written.

***All tuition and fees are non-refundable after the clearing of the initial deposit in the school's bank account, with the exception of an application for a visa that is denied by Immigration Canadian.***

If you have any questions or concerns please feel free to contact the International Educational Programs Director. The contact information is as follows:

Archbishop Carney Regional Secondary School  
**Attention: Mr. John Borzillo**  
1335 Dominion Avenue  
Port Coquitlam, British Columbia V3B 8G7  
Phone: (604) 942-7465  
Fax: (604) 942-5289  
Email: [borzillo@acrss.org](mailto:borzillo@acrss.org)

Thank you for your interest in our program. We look forward to hearing from you soon.

Sincerely,

A handwritten signature in cursive script that reads "John Borzillo".

Mr. John Borzillo  
Director of International Educational Programs



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## INTERNATIONAL STUDENT APPLICATION FORM 2022-2023

### SECTION 1 - STUDENT INFORMATION

Applying for school beginning: Sept. 20 \_\_\_\_ (YY )

Grade Completed: \_\_\_\_\_ Current Grade: \_\_\_\_\_ Grade Placement Request: 8 9 10 11

Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ English Name: \_\_\_\_\_

Date of Birth: \_\_\_\_\_ (yy/mm/dd) Gender: M F Citizenship: \_\_\_\_\_

Permanent Address: \_\_\_\_\_ Country: \_\_\_\_\_

Post Code: \_\_\_\_\_ Religion: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Contact Type: Skype, WeChat, KakaoTalk, etc. \_\_\_\_\_ Contact number: \_\_\_\_\_

Email: \_\_\_\_\_ Language of instruction at current school: \_\_\_\_\_

English level: Beginner Intermediate Upper-intermediate Advanced Proficient

### SECTION 2 - PARENT INFORMATION

**Father:** Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ (yy-mm-dd)

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

**Mother:** Last Name: \_\_\_\_\_ First Name: \_\_\_\_\_ Date of Birth: \_\_\_\_\_ (yy-mm-dd)

Phone number: \_\_\_\_\_ Email: \_\_\_\_\_

Primary Family Email: \_\_\_\_\_

### SECTION 3 - STUDENT PERSONALITY DESCRIPTION

Adaptable Adventurous Approachable Confident Cooperative Flexible Independent

Motivated Outgoing Respectful Responsible Sensitive Serious Shy Studious Traditional

### SECTION 4 - STUDENT MEDICAL INFORMATION AND ACCOMMODATION

Canadian medical insurance and custodianship are covered from Sept 1<sup>st</sup> to June 30<sup>th</sup> of the academic year.

Describe your allergies, health concerns and regularly taken medication. \_\_\_\_\_

Do you require homestay? Yes No



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### REFUND POLICY AND TERMS OF AGREEMENT

1. I understand that a successful experience in Archbishop Carney Regional Secondary School (ACRSS) International Education Programs requires regular class attendance, completion of all homework and assignments, and active participation in all activities offered by the programs.
  2. I acknowledge that ACRSS reserves the rights to dismiss and return a student home, at the student's own expense and without tuition refund, for violating school rules.
  3. The status of a new student (International vs. landed immigrant/resident) will be determined at the time of the application. The status will remain unchanged for the entire school year.
  4. If a prospective student cannot obtain proper documentation from Immigration Canada, the student must provide a letter of rejection to the school. A full refund less \$100 administration fee will be made. In any other circumstances, all tuition and fees are non-refundable after the clearing of the initial deposit in the school's bank account.
  5. An international student who is accepted into ACRSS at the request of an approved agent must continue this relationship with this agency for the full school year.
  6. While attending ACRSS, international students must reside with a natural parent, a legal custodian or homestay parent in the Lower Mainland of British Columbia.
  7. A notarized letter from parents appointing the legal guardian AND a notarized letter from the custodian accepting responsibilities for the student are required to appoint a legal custodian. Parents are responsible for notifying the school of any changes regarding a student's custodianship and residence.
  8. A student who is in violation of this agreement may be withdrawn from ACRSS and forfeit tuition paid.
- I agree that my child's host parents/custodian may sign the consent forms for chaperoned field trips or other activities offered by ACRSS.
  - I have read, understood and agreed to abide by the school policies. I understand that any failure to comply with the school policies will result in withdrawing from the Archbishop Carney Regional Secondary School as an international student.
  - I understand that all tuition and fees are non-refundable after the clearing of the initial deposit in the school's bank account, with the exception of an application for a visa that is denied by Immigration Canadian.
  - I have read, understood and agreed to the above terms in the agreement.

Parent's signature: \_\_\_\_\_ Date: \_\_\_\_\_

Student's signature: \_\_\_\_\_ Date: \_\_\_\_\_