



## UNIFORM POLICY

### 1. PURPOSE

The purpose of the ACRSS Uniform Policy is to ensure appropriate dress that is in keeping with the school’s mission and values. It is our belief that appropriate dress by parents, teachers and students fosters:

- A sense of belonging and pride in the school
- A safe and respectful learning and teaching environment
- A confident, positive sense of self and respect for the dignity and welfare of others

#### **Responsibility**

It is the responsibility of both students and parents to commit to understanding and following the ACRSS Uniform Policy.

#### **Governance**

The ACRSS Regional Education Committee (REC) is responsible for the ACRSS Uniform Policy.

### 2. STUDENT POLICY

All students must dress within the policy guidelines as outlined below. Students must wear the school uniform each school day throughout the year, and at specified extra-curricular activities, with the exception of non-uniform days as designated by the principal.

### 3. UNIFORM

All items must be purchased from McCarthy/Neat Uniforms except as noted with an asterisk (\*) below. There is an online process for ordering from McCarthy/Neat. There is no in-school store available this year. Visit their website: <https://www.mccarthyuniforms.ca/>

#### 3.1 GENERAL UNIFORM

BOYS	GIRLS
Golf shirt – white, long or short sleeved <u>or</u> Dress shirt - white	Golf shirt – white, long or short sleeved <u>or</u> Blouse - white
School pant - black Belt* (optional) plain navy or black dress belt School Shorts* - black (optional Spring Uniform)	Kilt - worn with navy/black shorties with kilt pin School pant – black Belt* (optional) plain navy or black dress belt School Shorts* - black (optional Spring Uniform)
Carney tie (optional) - worn with dress shirt	Carney tie (optional) - worn with blouse
Pullover, Cardigan or Vest (optional) - navy with school crest (arm stripe on cardigan)	Pullover, Cardigan or Vest (optional) - navy with school crest (arm stripe on cardigan)
<b>Crew neck sweater</b> – navy with school lettering*	<b>Crew neck sweater</b> – navy with school lettering*
Undershirt* (optional)– all white, plain, no logos	Undershirt / camisole*- all white, plain, no logos
Socks*– white, navy or black	Socks* knee-highs* – white, navy or black Tights or Nylons* - navy or black, non-patterned, footed



## ARCHBISHOP CARNEY REGIONAL SECONDARY SCHOOL

1335 Dominion Avenue Port Coquitlam, BC V3B 8G7 Phone: (604) 942-7465 Email: [office@acrss.org](mailto:office@acrss.org) [www.acrss.org](http://www.acrss.org)

Shoes* – shoes must be all black in colour including the rim of sole with a closed heel and toe. Athletic shoes and canvas shoes are not acceptable. Black dress or casual shoes are acceptable.	Shoes* – shoes must be all black in colour including the rim of the sole with a closed heel and toe. Athletic shoes and canvas shoes are not acceptable. Black dress or casual shoes are acceptable.
P.E. Strip – Navy shorts, grey t-shirt or any shirt obtained as a member of a Carney team or club. Carney fleece pants and hoodies are also acceptable. Athletic shoes* with non-marking sole and white athletic socks.* No board shoes or fashion runners.	P.E. Strip – Navy shorts, grey t-shirt or any shirt obtained as a member of a Carney team or club. Carney fleece pants and hoodies are also acceptable. Athletic shoes* with non-marking sole and white athletic socks. * No board shoes or fashion runners.
Grade 12: Golf shirt – dark navy, long or short-sleeved with Grad year logo on sleeve (optional) Crew neck sweater – with grad logo on sleeve*	Grade 12: Golf shirt – dark navy, long or short-sleeved with Grad year logo on sleeve (optional) Crew neck sweater – with grad logo on sleeve*
Spring Uniform (optional)– Sept-Thanksgiving, April-June School Shorts* - black Blue Crested Golf Shirt Socks black* Dress shoes, all black, closed toes*	Spring Uniform –Sept.-Thanksgiving, April-June School Shorts* - black Blue Crested Golf Shirt Socks black* Dress shoes, all black, closed toes*

### 3.2 MUSIC DEPARTMENT PERFORMANCE UNIFORMS

#### NOTICE OF UNIFORM CHANGE: ACRSS MUSIC DEPARTMENT ([click here for more information](#))

Effective as of September 2023, in an effort to streamline the uniform requirements of the Music Department, the performance uniform for the Concert Band and Concert Choir program is changing:

NEW** Concert Band and Concert Choir Performance uniform (to be worn for ALL performances year-round):	
<ul style="list-style-type: none"> <li>• Black dress shoes, black dress socks</li> <li>• Black Carney dress pants (McCarthy/Neat Uniforms)</li> <li>• Carney tie (McCarthy/Neat Uniforms)</li> <li>• NEW! Blue Oxford dress shirt (Landsend.com)</li> </ul>	
Please see full uniform change and list of links here: <a href="#">NOTICE OF UNIFORM CHANGE: ACRSS MUSIC DEPARTMENT</a>	
<b>BOYS</b>	<b>GIRLS</b>
Liturgy Choir – School pant black Red liturgy polo shirt provided by the school Socks black*, Dress Shoes, all black, closed toes*	Liturgy Choir – School pant black Red liturgy polo shirt provided by the school Socks black*, Dress Shoes, all black, closed toes*
Chamber Choir – School pant black, Dress shirt black* Royal blue tie (provided by the school) Socks black*, Dress shoes, all black, closed toes*	Chamber Choir – School pant black, Dress blouse black* Royal blue tie (provided by the school) Socks black*, Dress shoes, all black, closed toes*

### 3.3 WEARING OF UNIFORM

- Dress Shirts: Must be tucked in and only the top 2 buttons may be left undone.
- Kilts: Students may wear a fitting at not more than 8 cm above mid-knee. Kilt may not be rolled up. Navy or black “shorties” must be worn under the kilt.



## ARCHBISHOP CARNEY REGIONAL SECONDARY SCHOOL

1335 Dominion Avenue Port Coquitlam, BC V3B 8G7 Phone: (604) 942-7465 Email: [office@acrss.org](mailto:office@acrss.org) [www.acrss.org](http://www.acrss.org)

- Pants: Must be worn appropriately at the waist.
- Shorts: Only the school shorts can be worn. To be worn from September through to Thanksgiving and to resume again after Spring Break.
- Undershirts/Camisoles: The sleeve of the undershirt cannot be longer than the sleeve of the uniform shirt or blouse, and the undershirt/camisole must be tucked in at all times.
- Ties: Only the school tie may be worn with the uniform, with the exception of Jazz band ties.
- Extra Clothing: Only the school pullover or vest may be worn; other jackets, scarves, hats and accessories are not permitted in class. Exceptions may be made, at the discretion of the principal, if cold weather affects classroom temperature.
- Miscellaneous: Accessories, make-up, jewelry, and hair: only modest styles are allowed, reflecting the values of Archbishop Carney School at all times. Hair: Only human hair colours are allowed.

### 3.4 PURCHASING OF UNIFORMS

**Uniform items as supplied by McCarthy/Neat School Uniforms will be available from their website & store throughout the year.** There is an online process for ordering from McCarthy/Neat. There is no longer an in-school store available. Visit their website: <https://www.mccarthyuniforms.ca/>

### 3.5 UNIFORM EXCEPTIONS

The Principal and Education Committee may approve the conditional and short-term use of special optional uniform items by identified school groups such as Grads, REACH, Link Crew, and Athletic Teams.

On Fridays, "Carney Gear" may be worn. This includes sweatshirts from extracurricular activities at Carney. i.e. as a member of the school tennis team, on Fridays a player may choose to wear their "Carney Tennis" sweatshirt.

### 3.6 NON-UNIFORM DAYS, JEANS DAYS, AND SCHOOL EVENTS

Neat, clean and appropriate clothing reflecting the values of Archbishop Carney School is expected at all times and during all school related activities. The school administration and staff will determine if a student's dress is appropriate. Therefore, these guidelines must be followed:

- Students will wear appropriate clothing on non-uniform days and events. Short shorts, low cut tops, exposed undergarments, tube tops, muscle shirts or tops that reveal the navel or stomach are not permissible.
- Females should exercise caution when choosing a neckline. Visible cleavage is not permitted.
- Torn clothing and clothing that includes drug and alcohol designs, sexually explicit or suggestive designs, profanity, threatening derogatory and discriminating language or symbols are not permitted.
- Hats and head coverings are not permitted inside the school building.
- Administration and faculty reserve the right to determine what is appropriate.

### NOTICE OF UNIFORM CHANGE: ACRSS MUSIC DEPARTMENT

Effective as of September 2023, in an effort to streamline the uniform requirements of the Music Department, the performance uniform for the Concert Band and Concert Choir program is changing:

Updated Concert Band and Choir Performance uniform (to be worn for ALL performances year-round):

- Black dress shoes, black dress socks
- Black Carney dress pants (Neat Uniforms)
- Carney tie (Neat Uniforms)
- NEW! Blue Oxford dress shirt (Landsend.com)



# ARCHBISHOP CARNEY REGIONAL SECONDARY SCHOOL

1335 Dominion Avenue Port Coquitlam, BC V3B 8G7 Phone: (604) 942-7465 Email: office@acrss.org [www.acrss.org](http://www.acrss.org)

Please be aware the following uniform pieces will be retired from the Concert Band and Concert choir performance uniform:

- Long sleeved Carney V-neck sweater
- White Carney dress shirt
- Royal Blue crested performance polo shirt

PLEASE NOTE: Jazz Band and Chamber Choir uniform requirements remain the same as they are currently. This includes:

### JAZZ BAND:

- Black dress shoes, black dress socks
- Black Carney dress pants (Neat Uniforms)
- Plain black dress shirt (student to provide). This must be able to be tucked in, and work with a tie
- Jazz tie (ACRSS provides on concert days)

### CHAMBER CHOIR:

#### Option 1:

- Black dress shoes, black dress socks
- Black Carney dress pants (Neat Uniforms)
- Plain black dress shirt (student to provide). This must be able to be tucked in, and work with a tie
- Jazz tie (ACRSS provides on concert days)

#### Option 2:

- Black dress flat (ie. ballet flat)
- Skin-toned hosiery
- Black performance dress (Landsend.com)

### LINKS FOR LAND'S END UNIFORM PIECES:

Please use the links below to find the uniform pieces from Land's End. Be sure to order no less than 1 month in advance of your child's performance to ensure you receive the pieces in time.

Chamber Choir Dress: Short Sleeve Ponte Dress Top of Knee in <b>BLACK</b>	<a href="https://www.landsend.com/products/school-uniform-girls-short-sleeve-ponte-dress-to-p-of-knee/id_364657?attributes=12323,52957">https://www.landsend.com/products/school-uniform-girls-short-sleeve-ponte-dress-to-p-of-knee/id_364657?attributes=12323,52957</a>
Concert Band/Choir Oxford Shirt BOYS' SIZING in <b>BLUE</b> (not French Blue)	<a href="https://www.landsend.com/products/boys-long-sleeve-solid-oxford-dress-shirt/id_365231?attributes=13091,44967">https://www.landsend.com/products/boys-long-sleeve-solid-oxford-dress-shirt/id_365231?attributes=13091,44967</a>
Concert Band/Choir Oxford Shirt GIRLS' SIZING in <b>BLUE</b> (not in French Blue)	<a href="https://www.landsend.com/products/girls-long-sleeve-oxford-dress-shirt/id_365163?attributes=12068,48354">https://www.landsend.com/products/girls-long-sleeve-oxford-dress-shirt/id_365163?attributes=12068,48354</a>
Concert Band/Choir Oxford Shirt MEN'S SIZING in <b>BLUE</b> (not in French Blue)	<a href="https://www.landsend.com/products/mens-long-sleeve-oxford-shirt/id_285363?attributes=12068,44967">https://www.landsend.com/products/mens-long-sleeve-oxford-shirt/id_285363?attributes=12068,44967</a>
Concert Band/Choir Oxford Shirt WOMEN'S SIZING in <b>BLUE</b> (not in French Blue)	<a href="https://www.landsend.com/products/school-uniform-womens-oxford-shirt/id_303464?attributes=13091,44967">https://www.landsend.com/products/school-uniform-womens-oxford-shirt/id_303464?attributes=13091,44967</a>



## ARCHBISHOP CARNEY REGIONAL SECONDARY SCHOOL

1335 Dominion Avenue Port Coquitlam, BC V3B 8G7 Phone: (604) 942-7465 Email: [office@acrss.org](mailto:office@acrss.org) [www.acrss.org](http://www.acrss.org)

### PROCEDURE FOR NON-COMPLIANCE

1. Student will be informed that their attire does not meet the expectations outline in Non-Uniform Day dress code and given a uniform infraction.
2. Student will be asked to immediately change their clothing to be in line with the dress code.
3. If the student is not able to find appropriate clothing, an administrator will make the decision as to how to best deal with the situation. This may include sending the student home.

#### 1.1 FINANCIAL HARDSHIP

ACRSS will endeavour to assist families that experience financial hardship as a result of complying with the uniform policy. Families may contact the principal to apply for financial assistance. The principal will review the application with the Uniform Representative(s) of the Education Committee and will allocate funds accordingly.

#### 1.2 GRANDFATHERING CLAUSE

Occasionally, uniform styles and colours are discontinued. To phase out these changes with due consideration to replacement costs, a two-year grace period will be allowed.

### POLICY FOR UNIFORM INFRACTION

*The following procedure will be used to deal with students whose dress is not in keeping with uniform policy.*

**First Infraction** - A warning will be issued and recorded, and the student will be asked to correct the noted problem immediately.

**Second Infraction** – A warning will be issued and recorded, and the student will be asked to correct the noted problem immediately.

**Third Infraction** – While in the presence of an Administrator the student must phone and inform a parent that if they receive another uniform infraction they will be suspended. The student will be asked to correct the noted problem immediately.

**Fourth Infraction** – The student will be given an in-school suspension. The student must phone a parent in the presence of an Administrator and inform their parent that they have been given an in-school suspension. The student will be reinstated the next day if the student agrees to abide by the reinstatement conditions.

**Fifth Infraction** – The student will be suspended from school until a reinstatement meeting can be arranged between the parents and an administrator. The student will be reinstated after a one-day suspension if the student and the family agree to abide by the reinstatement conditions.